

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Parks and Recreation	(2) MEETING DATE 2/3/2015	(3) CONTACT/PHONE Shaun Cooper 781-4388	
(4) SUBJECT Request to approve and direct the Chairperson to sign a consultant contract with Wallace Group, a California Corporation, in an amount not to exceed \$109,759 for the completion of engineering services for the Bob Jones Trail Octagon Barn Parking Area and Left Turn Lane project. District 3			
(5) RECOMMENDED ACTION It is recommended that the Board approve and direct the Chairperson to sign a contract with Wallace Group in an amount not to exceed \$109,759 for the completion of engineering services for the Bob Jones Trail Octagon Barn Parking Area and Left Turn Lane project.			
(6) FUNDING SOURCE(S) Parks Public Facilities Fees	(7) CURRENT YEAR FINANCIAL IMPACT \$109,759	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____) <input type="checkbox"/> Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 19001499		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP Attached	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: <u>10/7/2008, 6/3/2014, 11/25/2014</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Emily Jackson			
(18) SUPERVISOR DISTRICT(S) District 3			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Parks and Recreation / Shaun Cooper 781-4388

DATE: 2/3/2015

SUBJECT: Request to approve and direct the Chairperson to sign a consultant contract with Wallace Group, a California Corporation, in an amount not to exceed \$109,759 for the completion of engineering services for the Bob Jones Trail Octagon Barn Parking Area and Left Turn Lane project. District 3

RECOMMENDATION

It is recommended that the Board approve and direct the Chairperson to sign a contract with Wallace Group in an amount not to exceed \$109,759 for the completion of engineering services for the Bob Jones Trail Octagon Barn Parking Area and Left Turn Lane project.

DISCUSSION

This contract is for consulting services with Wallace Group for completion of engineering services for the Bob Jones Trail Octagon Barn Parking Area and Left Turn Lane project.

The Land Conservancy of San Luis Obispo County and San Luis Obispo County have worked collaboratively for many years to develop various segments of the Bob Jones Trail. The Land Conservancy has agreed to allow the County to locate a public parking area and staging area to serve the Bob Jones Trail, at the Octagon Barn site located on South Higuera Street.

The County operates and maintains approximately 2.5 miles of existing Bob Jones Trail, extending from the County's Ontario Road staging area westward to Avila Beach. The County has been working with the Land Conservancy to extend the Bob Jones Trail from the Ontario Road staging area northward to the Octagon Barn site. This new segment would be approximately 4.5 miles in length. The Land Conservancy has assisted the County by working with property owners, providing input on project design, and offering the Octagon Barn site as a staging area for the trail.

The Land Conservancy is in the process of developing the Octagon Barn site as a public center for interpretative education and events. The attached conceptual plan notes site improvements that will include, but are not limited to: the restoration of onsite buildings; restrooms; site grading; parking; South Higuera left turn lane improvements; and landscaping. These site improvements will serve the Octagon Barn Center and the Bob Jones Trail staging area. Construction documents may alter the layout somewhat but essential elements will be included in the final plans.

On June 3, 2014 the Board of Supervisors approved a Joint Operating Agreement with the Land Conservancy, to grade the Octagon Barn site, develop a parking lot and construct restrooms to serve both the Bob Jones staging area and the Octagon Barn Center. The Land Conservancy has agreed to operate and maintain the improvements on the Octagon Barn site at no cost to the County. The County will maintain the trail and signage related to the Bob Jones Trail. These costs are anticipated to be less than \$1,000 per year and may be offset by new permit revenues for special events conducted on the trail.

Two requests for proposals (RFP's) were prepared and circulated for the project. One RFP requested engineering services for the provision of design, construction documents, and construction administration for grading, drainage, and parking lot improvements for Octagon Barn site, to serve the Bob Jones Trail staging area. The second RFP requested

engineering services for the provision of design, construction documents and construction administration for left turn lane improvements, on South Higuera Street, to serve the Bob Jones Trail staging area at the Octagon Barn site. The County received two proposals for the parking area and two proposals for the left turn lane in response to the RFP's. Through the evaluation of the proposals by representatives from County Parks, General Services, the County Administrative Office and the Public Works Department, it was determined that Wallace Group had prepared proposals for both the parking area and left turn lane that best demonstrated: their experience with similar projects; a thorough understanding of the projects; a thoughtful approach to the scope of work; and the qualifications necessary to complete the required engineering services.

Upon completion of the work scoped in this contract, this project will be ready for construction. County Parks will be responsible for the construction of the grading, drainage, and parking lot improvements for the Octagon Barn site and the South Higuera Left Turn lane improvements. Construction is anticipated to begin in early 2016 and be completed by fall of 2016.

OTHER AGENCY INVOLVEMENT/IMPACT

County General Services, the County Administrative Office, and Public Works participated in the review of the proposals and consultant selection process. County Counsel reviewed and approved this contract as to form and legal effect.

FINANCIAL CONSIDERATIONS

The engineering services for the provision of design, construction documents, and construction administration for the grading, drainage, and parking lot improvements for Octagon Barn site, and South Higuera left turn lane improvements, to serve the Bob Jones Trail staging area total \$109,759 and is funded with Park Public Facilities. Sufficient Park Public Facilities Fees for these services were previously designated to the Bob Jones Trail Project, and will cover the cost of this project.

Parks Public Facilities Fees (PPFF) funds are collected through residential development and are used to finance improvements to public facilities. Collected funds are placed into one countywide fund and drawn on as needed.

RESULTS

Approval of this contract for engineering services for the provision of design, construction documents, and construction administration for the grading, drainage, and parking lot improvements for Octagon Barn site, and South Higuera left turn lane improvements will enable the construction of the necessary improvements to the Bob Jones Trail staging area. The engineering services are anticipated to be completed by the beginning of 2016. Construction of these improvements is anticipated to begin in early 2016 and be completed by fall of 2016. Once completed, these facilities will serve the future Octagon Barn Center and the Bob Jones Trail between the Octagon Barn and the Ontario Road staging area.

ATTACHMENTS

1. Attachment 1 - Location Map
2. Attachment 2 - Octagon Barn Conceptual Site Plan
3. Attachment 3 - Wallace Group Contract